

**REGULAR MEETING – FEBRUARY 21, 2008
COUNCIL CHAMBERS AT CITY HALL – 500 CASTRO STREET
7:00 P.M.**

1. CALL TO ORDER

2. ROLL CALL

Councilmembers: Tom Means.

Task Force Steering Committee Members: Steven Bishop, Anthony Chang, Yvonne Farrell, Karen Gissibl, Sue Graham, Deb Henigson, Christina Jaworski, Cynthia Kapphahn, Bruce Karney, Aileen La Bouff, Marn Yee Lee, Jerri-Ann Meyer, Larry Moore, Randy Potter and Janis Zinn.

City Staff: Steve Attinger, Environmental Sustainability Coordinator; and Joan Jenkins, Transportation and Policy Manager.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Task Force Steering Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Task Force Steering Committee from acting on nonagenda items.

4. MINUTES APPROVAL—None.

5. NEW BUSINESS

5.1 WELCOME

Overview:

Welcome by Mayor Tom Means and Joan Jenkins, Transportation and Policy Manager.

Recommendation:

None.

5.2 INTRODUCTIONS

Overview:

The Steering Committee members and City staff will each briefly introduce themselves.

Recommendation:

None.

5.3 APPOINTING TASK FORCE LEADERSHIP

Overview:

The Steering Committee will select a Chair and Vice Chair for the Task Force.

Recommendation:

None.

5.4 BROWN ACT REQUIREMENTS

Overview:

City staff will review, and the Steering Committee will discuss, the Brown Act requirements related to the Task Force.

Recommendation:

None.

5.5 TASK FORCE RESPONSIBILITIES AND RESOURCES

Overview:

City staff will review, and the Steering Committee will discuss, the responsibilities, resources, goals and time line of the Task Force.

Recommendation:

None.

5.6 MEETING SCHEDULE/LOCATION

Overview:

The Steering Committee will set a regular meeting schedule for the duration of the Task Force.

Recommendation:

None.

6. STEERING COMMITTEE/STAFF COMMENTS, QUESTIONS AND REPORTS

No action will be taken on any questions raised by the Steering Committee at this time.

7. ADJOURNMENT

SA/2/PWK
916-02-21-08A-E^

AGENDAS FOR BOARDS, COMMISSIONS AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Commission Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the Transportation, Property and Policy Division of the Public Works Department at (650) 903-6311.
- Interested persons may review the agenda and staff reports at the Public Works Department counter beginning at 4:00 p.m. the Friday evening before each regular meeting. A copy can be mailed to you upon request. Staff reports are also available during each meeting.
- **SPECIAL NOTICE—Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Public Works Department at (650) 903-6311 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.

ADDRESSING THE BOARD, COMMISSION OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission or Committee on a nonagenda item may do so during the "Oral Communications" part of the agenda.